

# **Minutes of the West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped**

**April 26, 2017 Meeting  
West Virginia Division of Rehabilitation Services, 10 McJunkin Road  
Nitro, West Virginia**

The West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped met Wednesday, April 26, 2017 in the West Virginia Division of Rehabilitation Services office, 10 McJunkin Road, Nitro, West Virginia, at 10:00 AM. Chairperson Kim Nuckles called the meeting to order.

Present at the Meeting: Chairperson Kim Nuckles; Committee members Douglas Auten, Everett Sullivan, and Executive Secretary, Mark Totten. Jan Smith and Becky Howard attended by telephone.

Jonathan Jones, Gary Wolfe, Mark Jackson, and Roy Woodard, were representing the Central Nonprofit Agency (WVARF).

Guests present: Sheri Bever and Joyce Birley, Goodwill Industries, Inc.

## **ITEMS FOR DISCUSSION**

1. Motion to approve committee minutes from the January 18, 2017 meeting. Item was voted on and approved by committee.
2. Motion to approve Fair Market Price Determination for Job Squad, Inc. for flat-sorting mail. Committee members Everette Sullivan and Doug Auten requested review. Item voted on and approved by Committee (1 form).
3. Motion to approve Fair Market Price Determination for Green Acres Regional Center, Inc. for custom-printed labels. Item voted on and approved by Committee (1 form).
4. Motion to approve Fair Market Price Determination for Nicholas County Sheltered Workshop for 12 new items. Each given to Committee Members Everette Sullivan and Doug Auten for review. Item voted on and approved by Committee (12 forms).
5. Motion to approve Fair Market Price Determination for Empowerment Through Employment, Inc. for two Dickies scrub tops. Item voted on and approved by Committee (2 forms).
6. Motion to approve Fair Market Price Determination for Empowerment Through Employment, Inc. for lab coats. Item voted on and approved by Committee (3 forms).
7. Motion to approve Fair Market Price Determination for Horizon Goodwill Industries for janitorial. Item voted on and approved by Committee (1 form).

8. Motion to approve Fair Market Price Determination for Empowerment Through Employment, Inc. for industrial workwear items. Item voted on and approved by Committee (14 forms).
9. Motion to approve Fair Market Price Modification for Job Squad, Inc. for mail sorting. Item voted on and approved by Committee (10 forms).

## OLD BUSINESS

The State of West Virginia's budget issues were discussed. Aaron Jones of WVARF indicated he is hesitant to ask for price increases at this time. Mr. Jones said he needs to confirm with state agencies regarding what they can pay. Committee member Everett Sullivan asked Mr. Jones the reason for the desired increase. Mr. Jones indicated the CRPs want to modify some wages from \$8.74/hr to \$10.04/hr, which would cost the state an additional \$250,000.00 per year. Mr. Jones indicated the CRPs are losing workers and that he would provide more information on wage costs and employee turnover at the next committee meeting.

Mark Totten from the West Virginia Purchasing Division asked a question regarding whether or not the CNA had data on the percentage of the CRP workforce comprised of persons with disabilities. Mr. Sullivan asked Mr. Totten who has the final say in wage determinations. Mr. Totten indicated the Purchasing Division cannot approve contract increases based on wage-increase requests and has no input into what CRPs pay their workforce.

Sheri Bever of Goodwill Industries, Inc. indicated she has submitted multiple wage-increase requests to Aaron Jones of WVARF. Ms. Bever requests the Governor's Committee examines all wages paid. Mr. Jones and Ms. Bever discuss wage-increase requests. Mr. Sullivan asks Ms. Bever if her operation has different classifications of employees on payroll and Ms. Bever provided some explanation on how Goodwill Industries, Inc. sets employee wages.

## NEW BUSINESS

There is no new business to discuss.

Meeting adjourned