

# **Minutes of the West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped**

## **January 18, 2018 Meeting Capitol Complex Building 1, Room E-131 Capitol Complex Building One Charleston, West Virginia**

The West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped met Thursday, January 18, 2018 in in Capitol Complex Bldg. 1, Room E-131, Capitol Complex Building One, Charleston, West Virginia, at 10:00 AM. Chairperson Kim Nuckles called the meeting to order.

Present at the Meeting: Chairperson Kim Nuckles, Department of Administration General Counsel Robert Paulson, Everette Sullivan, Chris Weikle, Douglas Auten, and Executive Secretary Mark Totten.

Guests Present: Aaron Jones, Mark Jackson, Gary Wolfe, and Roy Woodard were present representing the Central Nonprofit Agency (WVARF).

Joyce Birley was present representing Goodwill Industries, Inc.

### **ITEMS FOR DISCUSSION**

1. One (1) Fair Market Price Determination (FMPD) for PACE Enterprises of West Virginia, Inc. to collect and recycle office paper. Item voted on and approved by Committee (1 form).
2. One (1) Fair Market Price Modification (FMPM) for Bright Horizons for various soap, sanitizer, and wipe items. Kim Nuckles stated she had requested Aaron Jones of the Central Nonprofit Agency (WVARF) to consolidate these items into one form. Item voted on and approved by Committee (1 form).
3. Two (2) new Fair Market Price (FMP) Forms: Commodities Cost Submission Form and Services Cost Submission Form. Proposed forms distributed to Committee and discussed. Forms voted on and approved by Committee (2 new forms).

### **OLD BUSINESS**

Committee member Doug Auten asked Aaron Jones of the Central Nonprofit Agency (WVARF) questions related to the eight (8) contracts surrendered by Goodwill Industries, Inc. Mr. Jones gave an update. Gary Wolfe of the Central Nonprofit Agency (WVARF) stated that state agencies do not have a problem paying the increased janitorial rates that are effective February 1, 2018.

## NEW BUSINESS

Discussion related to a new Community Rehabilitation Program (CRP) for the West Virginia Consolidated Public Retirement Board.

Aaron Jones of the Central Nonprofit Agency (WVARF) requested guidance for when a state agency no longer wants the services of a currently-utilized Community Rehabilitation Program (CRP).

Mr. Jones received email correspondence from Jim Hawley at the West Virginia General Services Division related to reducing janitorial labor hours at the Capitol (Building 1) by 110 hours as a result of upcoming renovative work. Discussion followed related to the impact on employees.

Meeting adjourned