

Minutes of the West Virginia Governor’s Committee for the Purchase of Commodities and Services from the Handicapped

**July 1, 2020 Meeting
Telephonic from Room E-131
Capitol Complex Building One
Charleston, West Virginia**

The West Virginia Governor’s Committee for the Purchase of Commodities and Services from the Handicapped met telephonically on Wednesday, July 1, 2020 with the Chairperson and Executive Secretary broadcasting from Capitol Complex Bldg. 1, Room E-131, Capitol Complex Building One, Charleston, West Virginia, at 10:00 AM. Chairperson Kim Nuckles called the meeting to order.

Present at the Meeting: Chairperson Kim Nuckles, Committee Members Douglas Auten, Susanna Carpenter, John Hyre, and Executive Secretary Mark Totten.

Guests Present: Tara Martinez was present representing the Central Nonprofit Agency (West Virginia Association of Rehabilitation Facilities, Inc. (WVARF).

John Davidson was present as a member of the public.

Chairperson Kim Nuckles asked for a motion to approve previous meeting minutes. Committee member John Hyre made a motion to approve. Committee member Douglas Auten seconded. The prior meeting minutes were approved.

COMMODITY OR SERVICE PRICING FORMS

1. Sixty six (66) Commodity Pricing Forms for Bright Horizons for various sizes and colors of t-shirts, polos, hoodies, and sweatshirts.

These forms were removed from the agenda (66 forms).

2. Four (4) Commodity Pricing Forms for Bright Horizons for antibacterial soaps, sanitizers, and a dispenser.

Douglas Auten made a motion to approve. John Hyre seconded. Items voted on and unanimously approved by Committee (4 forms).

- 3., 4., and 5.

Two (2) Commodity Pricing Forms for Bright Horizons for metal signs

One (1) Commodity Pricing Form for Bright Horizons for a graphic art design fee

Two (2) Commodity Pricing Forms for Bright Horizons for a magnetic sign

John Hyre made a motion to approve. Douglas Auten seconded. Items voted on and unanimously approved by Committee (4 forms).

6., 7., and 8.

One (1) Commodity Pricing Form for Bright Horizons for a corrugated sign.

One (1) Commodity Pricing Form for Bright Horizons for metal signs

One (1) Commodity Pricing Form for Bright Horizons for a graphic art design fee

The committee discussed the dated fair market price listed on these forms. They were removed from the agenda.

9. Thirty (30) Commodity Pricing Forms for WorkAble Industries, Inc. for various commodities.

John Hyre made a motion to approve. Douglas Auten seconded. Items voted on and unanimously approved by Committee (30 forms).

10. One (1) Commodity Pricing Form for Mercer County Opportunity Industries, Inc. for document shredding.

Douglas Auten made a motion to approve. John Hyre seconded. Items voted on and unanimously approved by Committee (1 form).

FAIR MARKET PRICE MODIFICATION FORMS

1. Eleven (11) Fair Market Price Modification Forms for Bright Horizons for antibacterial soaps, sanitizers, and dispensers.

Douglas Auten made a motion to approve. Susanna Carpenter seconded. Items voted on and unanimously approved by Committee (11 forms).

2. Thirty (30) Fair Market Price Modification Forms for WorkAble Industries, Inc.

Items voted on and unanimously approved by Committee (30 forms).

OLD BUSINESS

No old business was brought to the committee for discussion.

NEW BUSINESS

Tara Martinez of the West Virginia Association of Rehabilitation Facilities, Inc. addresses the committee. She states in the last six months, starting December 2, 2019, WVARF has been under audit. Martinez states they have used the data to understand how they can better serve. In addition, WVARF has been seeking new funding sources and updating its technology, marketing, human resources, and implementing background checks. Martinez is attempting to restore WVARF's quality-assurance program for their contracts. Martinez states that WVARF wants to regain the trust of the state's agencies, stating a need to "get our house in order." Martinez states they are trying to get a better idea of what it costs to run the corporation.

John Hyre states that Community Rehabilitation Programs are not getting paid by WVARF and Martinez provides a brief answer. Hyre states that his CRP had difficulty since March getting paid. Martinez states, "If we have any money in the bank we are rolling it out to CRPs."

John Hyre makes a motion to adjourn. Douglas Auten seconds. Meeting adjourned.