

Minutes of the West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped

**August 18, 2021 Meeting
Telephonic from Room E-131
Capitol Complex Building One
Charleston, West Virginia**

The West Virginia Governor's Committee for the Purchase of Commodities and Services from the Handicapped met telephonically on Wednesday, August 18, 2021 with the Chairperson and Executive Secretary broadcasting from Capitol Complex Bldg. 1, Room E-131, Capitol Complex Building One, Charleston, West Virginia, at 10:00 AM. Chairperson Kim Nuckles called the meeting to order.

Present at the Meeting: Chairperson Kim Nuckles, Committee Members Susanna Carpenter, Douglas Auten, John Hyre, and Executive Secretary Mark Totten.

Guests Present: Tara Martinez and Andrea Higginbotham were present representing the Central Nonprofit Agency (WVARF).

John Davidson was attending as a member of the public.

Chairperson Kim Nuckles asked for a motion to approve previous meeting minutes. Committee member John Hyre made a motion to approve. Committee member Douglas Auten seconded. The prior meeting minutes were approved.

FAIR MARKET PRICE MODIFICATION FORMS

1. Twenty four (24) Fair Market Price Modification Forms for Integrated Resources for miscellaneous items.

Tara Martinez from the WV Association of Rehabilitation Facilities, Inc. noted these were being added for different Community Rehabilitation Programs (CRPs) to be able to provide what other CRPs formerly provided and at the same price.

Committee member Susanna Carpenter made a motion to approve. John Hyre seconded. Items voted on and approved by Committee (24 forms).

2. Nine (9) Fair Market Price Modification Forms for Goodwill Industries of Kanawha Valley, Inc. for commercial mats.

These forms add Goodwill Industries of Kanawha Valley, Inc. as the CRP for items previously provided by a different CRP with the price staying the same.

Douglas Auten made a motion to approve. John Hyre seconded. Items voted on and

approved by Committee (1 form).

ITEMS FOR DISCUSSION

Tara Martinez from the WV Association of Rehabilitation Facilities, Inc. noted they are not notifying CRPs of upcoming GCPCSH meetings ahead of time.

OLD BUSINESS

Tara Martinez from the WV Association of Rehabilitation Facilities, Inc. stated that change orders for janitorial and grounds maintenance have not been approved. She says she emailed Mark Atkins at the West Virginia Purchase Division this week, but he is on scheduled time off. She stated there is no change to the scope or rates for these services.

NEW BUSINESS

Douglas Auten, the committee member representing the Division of Rehabilitation Services, stated there was a lot of activity in regard to the General Services Division's reduction in janitorial services. He stated the GCPCSH's top priority should be to "straighten that out." Expressing concern, he stated he was "not sure how far up the chain of command is aware of this situation." Chairperson Kim Nuckles replied that the DOA Cabinet Secretary is aware of it. She stated the division director from GSD, Greg Melton, has retired. Tara Martinez from WVARF Inc. stated they are in a holding pattern on janitorial rates and that GSD's reduction in necessary services was "extraordinary."

Martinez of WVARF Inc. states they would like to take the state General Services Division out of the "equation of communication" so they can work directly with state agency customers and "not take direction from the General Services Division." Martinez states the reduction of janitorial services is a result of agency budgeting so she wants to work directly with the state agency. She states that she understand the reality of multiple agencies that are facing budget costs. Chairperson Kim Nuckles points out that some state agencies are not only facing budget costs, but that some are facing elimination.

Nuckles states she has been appointed the new Equal Employment Opportunity (EEO) director for the State of West Virginia. She informs the committee that she will continue to be the state's Americans with Disabilities Act (ADA) coordinator and GCPCSH chairperson; the governor is consolidating these agencies to improve efficiency.

Nuckles states that she is filling the committee spot for organized labor vacated by the passing of member Everette Sullivan. Kim states that Glenn McEndree will be replacing the late Mr. Sullivan.

John Hyre makes a motion to adjourn. Douglas Auten seconds. Meeting adjourned.